

ICS Sanctioned Events Rules and Regulations



1. **TERM** – The term for each sanctioned event is for a maximum of one year or until one day after the cook-off date as shown on the submitted application, whichever occurs first.

2. **SANCTION FEE** – The applicant agrees to pay a \$350 sanction fee to ICS within 60 days of sanctioning approval.

3. COOKING CATEGORIES

Traditional Red Chili is any kind of meat or combination of meats cooked with red chili peppers, various spices and other ingredients. Beans, pasta and corn are not allowed. This is also offered as a Youth category.

Homestyle Chili is a combination of chili peppers, beans, various spices and other ingredients. Meat is allowed but not required. This is also offered as a Youth category.

Chili Verde is any kind of meat or combination of meats cooked with green chili peppers, various spices and other ingredients. Beans, pasta and corn are not allowed

Veggie Chili is any kind of vegetable or combination of vegetables cooked with chili peppers, various spices and other ingredients. The use of meat and meat byproducts are not allowed.

Salsa is any combination of chili peppers, spices and other ingredients. It must be entirely homemade.

4. TYPES OF SANCTIONED COOK-OFFS

WCCC QUALIFIER - Must have a minimum of 15 ICS cooks per Traditional Red and/or Homestyle adult categories, and 7 ICS cooks per every other adult category. Must have 5 ICS youth cooks per youth category.

Winners: All will qualify for the WCCC.

LOCAL COOK-OFF - Must have 7-14 ICS cooks per Traditional Red and/or Homestyle adult categories, and 7 ICS cooks per every other adult category. Must have 5 ICS youth cooks per youth category.

Winners: Traditional Red and Homestyle ONLY: TWO Local Cook-off wins are needed to qualify for the WCCC. ONE win will waive entry fee at the Last Chance cook-off.

Winners: All other categories: All will qualify for the WCCC.

5. **CONTESTANT ACCEPTANCE** – All cooks must register for each cook-off through the ICS website. ICS will immediately send the organizer each registered cook's name, email, phone number, ICS member number, and categories they are interested in cooking.

(a) Any cook who has already qualified for the WCCC in a category may not compete in another cook-off in that same category during the same cooking season.

(b) Youth: If a cook is 17 years of age at the time they purchase a Youth ICS membership and then turn 18 during that cooking season, they will continue to cook as Youth for the remainder of that season. They may not purchase an Adult membership in the same year as purchasing a Youth membership.

6. **CONTESTANT ENTRY FEES** – A sanctioned cook-off may charge a contestant entry fee of up to \$45.00, any greater fees must be approved by ICS.

(a) PC is required for contestant entry- See #10.

(b) ICS recommends 4 gallons of PC *in lieu of* an entry fee. ICS recommends the following entry fees *in addition to* 2 gallons of PC: **Adult:** \$35 Red / \$30 Homestyle / \$25 Chili Verde / \$25 Veggie / \$15 Salsa | **Youth:** \$20 Red / \$20 Homestyle

7. **BENEFITTING ORGANIZATION** – A percentage of proceeds must benefit at least one charity or non-profit.

8. **FACILITIES** – A sanctioned cook-off is responsible for providing each cook with a designated cooking area.

9. **COOKING AND JUDGING RULES** – The official ICS cooking and judging rules must be followed. An individual may not judge chili, break ties or be a scorekeeper if a relative or significant other of theirs is competing.

10. **PEOPLE'S CHOICE (PC)** – This is the chili served to the public attendees and is vital for a successful event. Ingredients follow the same rules as Homestyle chili.

(a) As long as local laws allow, ICS requires that each contestant (except salsa only contestants) prepare and serve PC to the public. The amount required will be determined by the event.

(b) The organizer or Chief Judge has the right to disqualify any contestant who does not serve the amount required by a cook-off, expected and supported by ICS.

(c) If multiple cooks share one booth, each contestant must verify their own PC.

(d) ICS recommends each taste be 1.5 oz. and to use 1.5 oz. ladles and 2 oz. tasting cups.

11. **PRIZES AND TROPHIES** – A sanctioned cook-off must provide trophies, plaques or other valued prizes (cash) to the 1st, 2nd and 3rd place winners for each category where the winner is determined by judges.

12. **FOOD, BEER / LIQUOR AND/OR MERCHANDISE SALES** – All parties must comply with any State, County, City and/or local agency regulations.

13. **MERCHANDISING** – ICS, its sponsors, and/or its agents may display signage (print or digital), merchandise, and sell or exhibit at any sanctioned event without charge for exhibit space or percentage of sales. A space (not to exceed 10'x10') must be provided upon request.

14. **ADVERTISING** – The display or use of commercial products, brands and/or promotional materials in conjunction with the ICS brand is expressly forbidden without the prior approval of the ICS.

15. **POST-EVENT REQUIREMENTS** – ICS will send the organizer (by email) a questionnaire which must be returned within 10 days of the event. All memberships must be completed via the ICS website. In the event that a participant is unable to do so, all of their new member information and subsequent membership fees must be sent to ICS immediately.

16. **USE OF NAME, LOGO AND TRADEMARKS** – The use of any ICS name, logo and/or trademarks are limited to officially sanctioned ICS events. Their use does not constitute a partnership or joint venture.

17. **HOLD HARMLESS** – The organizer, approved organization and all other persons participating in an ICS-sanctioned event shall be totally and completely liable for all activities related, in any way, to the event and agree to hold ICS Chili, Inc. and all of its parties harmless from any and all claims arising in any form or manner as a result of the event and its related activities.

18. **APPLICANT IS INFORMED AND ACKNOWLEDGES** that ICS [International Chili Society][®] and World Championship Chili Cook-off[®] are proprietary service marks of ICS and the sanctioning of any specific event and/or the use the above names or combination thereof is limited to the promotion of that event only. In the event an organizer fails to produce its event in any subsequent year, or is not sanctioned by the ICS for any reason, the ICS is allowed to provide continuity to the event and may elect to continue the event under the exact name of the prior year or years.

Official ICS Contestant Rules

1. PARTICIPATION + ENTRY

Adult: Cooks must be active ICS Members and at least 18 years old.

Youth: Cooks must be active ICS Members 6 to 17 years of age and must prepare and cook their chili with parental supervision, but not parental participation.

All Adult and Youth cooks must become members AND register for each cook-off through the ICS website to be recognized as official ICS members and as official contestants.

ENTRY FEES & PEOPLE'S CHOICE

Entry fees for any adult or youth category are collected by and at the discretion of each individual cook-off organization. Per ICS rules, a cook-off may not charge members more than \$45 per category.

ICS Suggested Contestant Entry Fees:

Adult: \$35 Traditional Red / \$30 Homestyle / \$25 Chili Verde / \$25 Veggie / \$15 Salsa

Youth: \$20 Traditional Red / \$20 Homestyle

People's Choice Chili (PC): ICS requires PC. The amount required will be determined by the individual cook-off. ICS recommends requiring 2 gallons of People's Choice per contestant *with* entry fee(s), **OR** 4 gallons of People's Choice *without* entry fee(s).

2. COOKING CATEGORIES

Garnishes should not be used in any category.

WINNERS DETERMINED BY JUDGES

A contestant may compete in one or more of the following categories each cook-off. If a contestant wins first place in a category, they may not compete in that category again during the same cooking season.

Traditional Red Chili is any kind of meat or combination of meats cooked with red chili peppers, various spices and other ingredients. Beans and pasta are not allowed. This category is also offered for Youth cooks, following the same rules.

Homestyle Chili is a combination of chili peppers, beans, various spices and other ingredients. Meat is allowed but not required. This category is also offered for Youth cooks, following the same rules.

Chili Verde is any kind of meat or combination of meats cooked with green chili peppers, various spices and other ingredients. Beans and pasta are not allowed.

Veggie Chili is any kind of vegetable or combination of vegetables cooked with chili peppers, various spices and other ingredients. The use of meat and meat byproducts are not allowed.

Salsa is any combination of chili peppers, spices and other ingredients. It must be entirely homemade.

WINNERS DETERMINED BY THE PUBLIC

People's Choice Chili (PC) follows the same ingredient rules as Homestyle. The use of beans is required. PC is required by all contestants. See #5 for rules and exceptions.

3. COOK-OFF PREPARATION

- A. The hosting organization will provide an area for each contestant to cook, however each contestant is responsible for supplying all of their own cooking supplies and utensils. You will receive specific requirements from each individual cook-off organizer upon successful registration.
- B. The ICS strongly encourages preparedness with a fire extinguisher and washing station, as these may be required by local laws.

4. FOOD PREPARATION

Traditional Red, Homestyle, Chili Verde, Veggie:

- A. No ingredient may be pre-cooked in any way prior to the commencement of the official cook-off. The only exceptions are canned or bottled tomatoes, tomato sauce, peppers, pepper sauce, beverages, broth and grinding and/or mixing of spices.
- B. Meat may be treated/marinated, pre-cut or ground but **MAY NOT BE PRE-COOKED** in any manner.
- C. All other ingredients must be prepared and/or chopped on-site during the preparation period.

People's Choice, Salsa:

- A. Per ICS rules these categories may be prepared and cooked prior to the cook-off, however it is the responsibility of the cook to check with the cook-off organizer for each event as local laws may forbid advanced food preparation.
- B. The cook may also choose to prepare and cook these categories on-site during the preparation period.

5. PEOPLE'S CHOICE CHILI (PC)

Every ICS cook-off raises money for at least one charity or non-profit organization. ICS is the sanctioning body for these cook-offs, which are organized entirely by passionate individuals not directly affiliated with ICS (unless otherwise noted).

- A. Every contestant (other than *salsa only* contestants) must prepare and serve People's Choice chili (PC), unless prohibited by the local law where the event takes place.
- B. Event organizers will decide the required quantity of PC per contestant. ICS suggests two (2) gallons when requiring an entry fee, or four (4) gallons without entry fee.
- C. Where an event allows - as is the case with most ICS events - tickets will be sold to the public who will then enjoy tastings of the PC prepared and served by the competing cooks.
- D. The money raised from ticket sales is used in part to support the event's operating expenses, and in part as the charitable donation to the charity or non-profit chosen [determined by the event organizer].
- E. The event organizer or Chief Judge has the right and is expected to disqualify any contestant who does not prepare and serve the required quantity of PC. This is expected and supported by ICS.

6. IT'S TIME TO COOK!

- A. A representative of the cook-off will conduct a contestant's meeting no later than 1 hour prior to the start of the competition cooking period. At this meeting instructions will be given and questions answered.
- B. The cooking period will be a minimum of 3 hours and a maximum of 4 hours. The exact starting and ending of each cooking period will be announced by the hosting organization.
- C. Cooking during the entire cooking period is at the sole discretion of the contestant.
- D. For each category a contestant competes in, they must cook a minimum of 32 oz. to be submitted for judging.

7. DETERMINING THE WINNERS

People's Choice:

- A. The chili that receives the highest number of tickets or voting tokens by the public will win. Place levels and prizes are determined by each cook-off.

All other categories:

- A. Each cook will be assigned **one** contestant number and given one 32 oz. ICS competition cup per category prior to the start of the cooking period.
- B. Cooks should verify that the number(s) on the bottom of their cup(s) is/are the same as their assigned contestant number.
- C. Each cook is responsible for delivering their cup(s) to the judging area at the end of each cooking period. Each cup must be filled to the bottom of the rim. Sharing or splitting chili for judging with another contestant will result in suspension of ICS membership for a minimum of one year.
- D. Cook-off judges will choose their top three to five bowls, per category, using the judging criteria below. Place levels and prizes are determined by each cook-off.

ICS JUDGING PROCEDURES

The selection of winners at any ICS chili cook-off is extremely important. ICS sanctioned events must follow all rules and procedures outlined below. Failure to do so will result in revoked sanctioned status.

1. JUDGE SELECTION

1. The cook-off organizer is responsible for designating a Chief Judge (CJ). The CJ is responsible for everything associated with judging and shall have the final decision on all judging matters. The CJ must also appoint a qualified person to be the Chief Scorekeeper (SK) and must ensure this person understands and follows all rules and procedures.
2. The organizer and CJ will select all other judges needed for the event. No one may judge or break ties at any event where a relative or significant other is competing.
3. ICS recommends there be at least ONE judge for every TWO chili bowls, and a minimum of FIVE judges for each judging table, with the exception of when there are more than 20 bowls (see #6).

2. PREPARATION

1. The organizer must ensure all cook-off paperwork (ballots, contestant lists, etc.) sent to them by ICS is distributed to the appropriate person(s) on the day of the event.
2. The judging area should be positioned close to the cooking area for convenience in transporting competition cups, and must be long enough to place the cups 12 - 18 inches apart around the table.
3. Two additional tables are necessary for the collection of competition cups and for the Chief Scorekeeper.
4. Additional Supplies:
 - PALATE CLEANSERS are necessary to promote fair judging between tastings. The organizer must ensure there are palate cleansers at every judging table. We recommend flour tortillas (cut into bite-size pieces), sour cream, beer and bottled water.
 - PLASTIC SPOONS
 - EMPTY CONTAINERS to collect dirty spoons.
 - PENCILS
 - For a Salsa event, use TORTILLA CHIPS rather than flour tortilla pieces and place a spoon in each salsa bowl entry for judges to spoon salsa onto a chip for tasting.

COMPETITION CUP PREPARATION

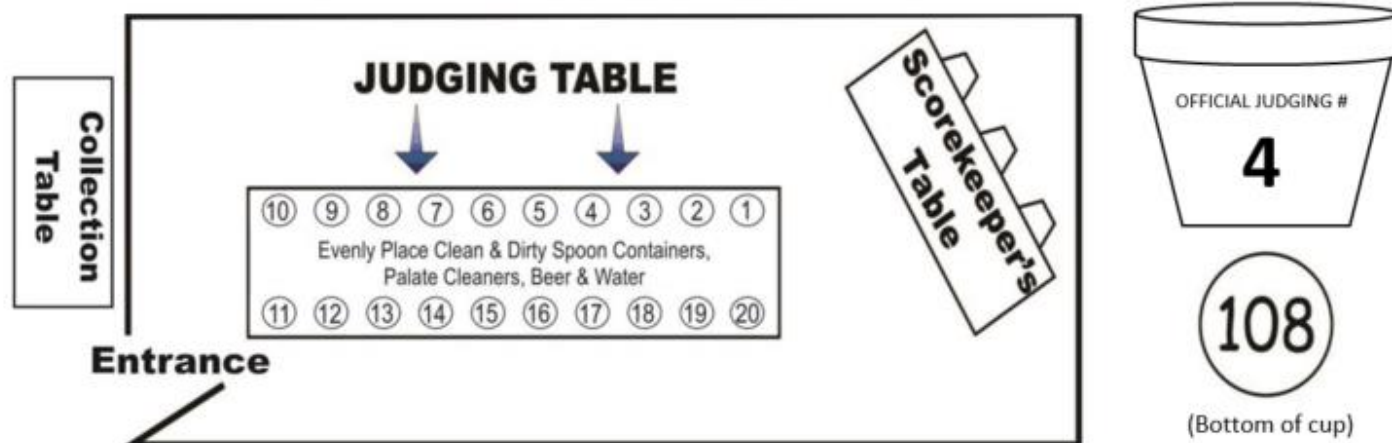
1. Contestants must use the official ICS competition [judging] cups provided by ICS.
2. Prior to the start of the cooking period, the SK must assign each contestant one contestant number and make sure his/her cooking area is clearly identified with that number. The SK must also record the contestant's name and their contestant number on the ICS Contestant List, which must be returned to ICS after the event.
3. The SK is responsible for placing the contestant's number on the bottom of their competition cup(s) and ensuring each contestant receives this cup **at least 30 minutes prior** to the end of the cooking period. A contestant may have multiple cups, and each cup should have the same contestant number on the bottom(s).

3. RECEIVING THE COMPETITION CUPS

At the end of the cooking period, each contestant is responsible for filling their competition cup(s) to the bottom of the rim(s) with their competition chili and bringing it to the collection table in the judging area.

After all cups are turned in, the SK must randomly place each cup on the judging table(s) and then number the outside of the cups in counter-clockwise order, beginning with the number 1.

*Use of a BLACK felt permanent marker (chisel point, to prevent piercing the cup)



4. JUDGING

JUDGES' MEETING

At least 30 minutes prior to the end of the cooking period, the CJ is required to hold a meeting with all judges. This meeting serves to educate all Judges on etiquette, technique, and procedures. No matter how many times someone has been a judge, they **MUST** attend this meeting.

1. Judging Criteria:

Flavoring – Chili should have good flavor with distinct chili pepper taste that is neither too hot nor too mild. The chili pepper taste should be obvious as well as balanced.

Texture – The texture of any meat, bean or veggie should not be too tough or too mushy. If they are, they have most likely been undercooked, overcooked, cooked too quickly or possibly over-marinated. Cut, size or shape of the ingredients should not be a consideration.

Consistency – The consistency of chili “gravy” should not be too thick nor too thin. Its texture should be a smooth mixture of ingredients and gravy, and never overly lumpy or overly dry.

Spices – Spices and herbs make an important contribution to the chili’s final flavor. They should permeate and accentuate the ingredients but should not overpower the overall flavor.

Aroma – The smell should be pleasing. A pleasing smell usually indicates the ingredients are properly cooked, well-combined and balanced.

Color –A reddish-brown hue is typically most desirable for any category using red chili peppers. A true-green hue is typically most desirable for Chili Verde. Color can vary considerably.

2. Judging Instructions:

- a) Print name on the bottom right corner of ballot, and circle the number cup you begin tasting with.
- b) Do not talk or make any expressions/gestures as to avoid influencing the decision of another judge.
- c) Cleanse your palate between tastings with the SAME palate cleanser you began with - do not switch from beer to sour cream to water!
- d) Taste each cup with a CLEAN spoon. Re-taste as necessary.
- e) Record any comments next to the number that matches the Black number on the cup.
- f) Pick top three and record at bottom of ballot.
- g) Leave judging area after submitting completed ballot so the scorekeepers can work undisturbed.

5. SCOREKEEPING – 20 cups or less

1. As the ballots are received the Chief Scorekeeper (SK) and assistant scorekeepers will award points to each 1st, 2nd, and 3rd place vote **next to the relative number on the ICS Master Tally Sheet.**
 - 3 points awarded to each 1st place vote
 - 2 points awarded to each 2nd place vote
 - 1 point awarded to each 3rd place vote
 - a) A written mark (such as a dot, plus sign, etc.) should be placed between all awarded points to prevent reading a first and second place vote as *32 points* rather than *3•2* (3 points and 2 points).
 - b) Commas should not be used as they can be mistaken for the number 1.
2. After all ballots have been recorded on the Master Tally Sheet, the SK must add the vote points and enter the total in the space provided. Advise the CJ once all winners have been determined.

IN THE EVENT OF A TIE, the CJ shall appoint three judges as “Tie-Breakers” who will taste only the cups involved in the tie. The cup receiving the most votes is declared the winner of that particular place, and the other cup is moved down one place. Ties are broken only for those places for which there are prizes and/or trophies
3. The WINNING cup numbers should be double-checked and verified. The SK should then refer to the Official Contestant List to determine the winner names/team name. Record the winners on the Official Winners’ List, along with the cup number and prizes and/or trophies to be awarded.

6. SCOREKEEPING – 21 cups or more

In the event there are more than 20 cups to be judged, there should be Preliminary tables and a Final Table. Judges must also be split into groups: Preliminary Table groups (see below) and a Final Table group.

1. The minimum number of Preliminary tables is determined as follows:
 - a. **21 to 40 cups:** Two tables- tables “A” and “B.” Each table should have a clearly visible identifier of “A”, or “B”. Half of all cups should be placed on table “A” and numbered counter- clockwise beginning with the number 1. The remaining half should be placed on table “B” and begin numbering with the number 21.
 - b. **41 to 60 cups:** Three tables “A”, “B” and “C.” Each table should have a clearly visible identifier of “A”, “B”, or “C”. One third of all cups should be placed on each table. The cups on table “A” should be numbered counter-clockwise beginning with the number 1; Table “B” the same beginning with the number 21; and Table “C” the same beginning with number 41.

c. **61 or more cups:** One additional Preliminary table for each 20 cups, and continue using the next letter of the alphabet to designate each additional table. DO NOT use the letter “F” for a Preliminary table as that letter is always used to designate the “Final Table”. Follow same steps as above with dispersing and numbering.

2. Once all cups are turned in following the cooking period, the SK shall designate individuals to transfer the cups from the collection table to all Preliminary Tables, at random, until requirements above are met.
3. After the judges at each Preliminary Table have made their top selections, the SK shall record those votes on the Master Tally Sheet. The top five cups from each Preliminary table will move to the next round, the “Final Table.”
 - a. Ties are not broken at Preliminary tables, so it is possible that more than 5 cups advance.
4. **All cups transferred to the Final Table shall be stacked within a new ICS competition cup and re-numbered counter-clockwise starting with the number 1.**

*This Final Table number should be marked on the side of the new cup AND marked on the lip of the inside cup so that the contestant number, preliminary table number AND Final Table number are all on the original competition cup.



5. Proceed with normal judging procedures at Final Table to determine the winners!